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Missile defense agency jobs

Help The position(s) covered by this vacancy notice are in the Department of Defense (DoD) Acquisition Workforce Personal Demonstration Project (AcqDemo). For more information see: AcqDemo This position is filled under the DoD Modified Direct Hire Authority, section 1109; PL, 116-92, dated 12/20/20/2019 . FIRST CUT OFF: 23 November 2020. Thereafter, selections will be made from this announcement if necessary as identified by management. Learn more about this Agency Responsibility As a Contract SPECIALIST you will be responsible for the following tasks: Enlist, Analyze, Evaluate and Negotiate the Contractor's Proposal for Highly Specialized Requirements for Research and Development for The Program/Operations Missile Defense Agency. Prepares all contract file documentation for Contracting Officer approval. Coordinate, analyse and negotiate the acquisition of both cost reimbursement and fixed-price contracting in such areas as prototype development of sophisticated research and testing equipment; weapons systems; development of software systems, and development of new and unique materials; and/or foreign military sales. carry out acquisition planning and, in coordination with the Technical Agency, determine the recommended contractual strategy to be used in the acquisition of a specific programme element; Process, analyze, evaluate, perform cost analysis, provide input for competitive range determinations, and develop a pre-negotiation position for proposals. Serve as a point of contact for advice and assist MDA alternates and directors in areas that do not require contracting official permission, such as, coordination of future procurement requirements; Preparation of the required procurement documentation to support this. and the resolution of specific procurement problems. Serve as a member of a negotiating team responsible for planning, coordinating and negotiating a variety of procurements related to research, development, testing and evaluation requirements that are essential to MDA's mission. As part of the negotiating team, plan and coordinate activities performed on a variety of contracts related to the development, expansion and maintenance of MDA elements and supporting services. Temporary travel - You can be expected to travel for this position. Help Must be a U.S. citizen Male born after 12-31-59 must be registered for selective service Resume and supporting documents received by 11:59 AM EST will be considered suitable for federal employment determined by background examination may be required to successfully complete a probationary period This is a drug testing designation Work schedule for position: Full-time OVERTIME: Sometimes TOUR OF DUTY: Flexible recruitment incentives: Recruitment/relocation incentives up to $5K may be authorized FAIR LABOR STANDARDS ACT (FLSA): Exemptfinancial information: Required teleworking justification: This position is teleworking eligible SELECTIVE SERVICE REQUIREMENTS: For more information please SSS This position requires Acquisition Workforce Level II certification in Construction. Pre-employment certification is not necessary but must take place within 24 months of entering this position. Selectee must acquire 80 continuous learning points every two years. Must be able to obtain/maintain Non-Critical Sensitive/Secret Security Clearance You can qualify at NH-03 , if you meet the following qualifications: One year of specialized experience equivalent to the NH-02/GS-11 degree level of the Federal Service as listed below: Experience using a variety of contract types to procure goods and services, specifically larger systems/weapons systems, knowledge-based services, system test/test support, and unique research and development services/products; and/or foreign military sales. Experience in applying a variety of federal guidelines, regulations, guidelines and procedures for acquisition planning, solicitation development, contract negotiations, contract execution and post-award contract management/administration. Experience in negotiating contracts, including proposal evaluation and development of the government's negotiating position. Experience refers to paid and unpaid experience, including volunteering performed through National Service programs (e.g. Peace Corps, AmeriCorps) and other organizations (e.g. professional; philanthropic; religious; spiritual; community, student, social). Volunteering helps build critical skills, knowledge and skills and can provide valuable training and experience that translates directly into paid employment. You'll get credit for all qualifying experience, including volunteer experience. In addition to fulfilling qualifications, your application package must reflect the applicable experience to meet the individual professional requirements for 1102, the series listed below: A. A bachelor's degree from an accredited educational institution with the authority to grant a baccalaureate. OR B. A Current Civilian Staff of the DoD, in any professional series, who occupied a similar professional specialty to GS-1102 while serving in the military on or before September 30, 2000. OR C. A current civilian staff member of the DoD, who held GS-1102 positions or contracting positions with the power to award or administer contracts over the simplified acquisition threshold in an executive department on or before September 30, 2000. Please review the general application Information and definitions of: Substitution of training may not be used in place of specialized experience for this grade level. DO YOU USE YOUR TRAINING TO QUALIFY? You MUST provide transcripts or other documentation to support your training claims. Unless otherwise stated: (1) unofficial transcripts are acceptable at the time of application, or (2) If you of office filling filling position and your transcripts are on file in your official personnel folder, you are not required to submit. However, it is your responsibility to ensure that transcripts are on file. All material must be submitted no later than the last day of the announcement. POSTGRADUATE EDUCATION: A academic year of postgraduate education is considered to be the number of scoring hours that your graduate school has decided to represent a full-time academic year. Such a study may have been carried out full-time or part-time. If you cannot get your graduate school's definition of one year's postgraduate education, 18 semester hours (or 27 quarter hours) should be considered to meet the requirement of one year of full-time postgraduate education. FOREIGN EDUCATION: If you use training completed in foreign colleges or universities to meet the qualification requirements, you must demonstrate that the educational qualifications have been evaluated by a private organization specializing in the interpretation of foreign education programs and such training has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for the courses at an American accredited college or university. For further information, please visit: Foreign Education You will be evaluated for this job based on how well you meet the qualifications above. We will review your CV and documentation to ensure that you meet the basic qualification requirements. We will evaluate each applicant who meets the basic qualifications of the information provided and evaluate your relevant work experience as it relates to basic competencies, as identified below, required for this position. Competencies: Demonstrated experience in various types of contracts and procedures for acquiring sophisticated or unique research, development, testing and evaluation services, weapons systems, equipment and/or components through the use of cost and fixed price contracting, cost-sharing arrangements, and/or multiple awards, and specific provisions such as those relating to data rights or similar considerations. Demonstrated experience of federal contractual provisions, policies and procedures leading to the award and/or administration of a wide range of contracting measures. demonstrated experience in analysing current price trends and cost factors applicable to the review and evaluation of contractor proposals, including carrying out detailed analysis of individual cost-benefit elements and developing documentation and criteria to underpin cost and negotiation positions; Demonstrated experience in researching, analyzing (such as cost and/or price analysis), organizing, evaluating and presenting data; and supportive analyses through interpersonal communication (oral and written). Traditional rating and ranking of applications does not apply to this vacancy. Your application (cv and support documentation) will be evaluated to if you meet the minimum qualifications qualifications notice under qualification requirements. Veterans Preference: If you are entitled to veterans preference, you should specify the type of veterans preference you claim on your resume. Your veterans' prerogatives will be verified by the hiring agency. Military Spouse Preference: If you are entitled to military spouse preference, in order to receive this preference, you must choose spouses eligibility in your application package referencing MSP Military Make Preference. Your preferential rights will be verified by the hiring agency. If you claim military spouse preference and qualified for the position, your name will be placed under the seniority of eligible veteran candidates and over non-preference candidates on a list sent to the hiring manager for employment consideration. To claim Military Make Preference (MSP) please fill out the Military Make PPP Self Certification Checklist, save the document and attach it to your application package. Read more Help The documents you are required to submit vary depending on the authority you use to apply (i.e. applying as a veteran, applying as a current permanent Federal employee, applying as a reinstater, etc). Your complete application includes your FULL CV, your responses to the online questionnaire and documents proving your eligibility to apply. If you fail to provide these documents, you will be marked as having an incomplete application package and you will not be considered as additional. The following documents are MANDATORY 1. Your CV: Your CV can be submitted in any format. It must include your name and contact information and support the specialized experience described in this notice. For qualifications determinations your RESUME must include the number of hours worked per week and the date of employment (i.e., HRS per week and month/year or HRS per week and month/year to present). For more information see: What to include in your resume. 2. Transcripts This position has a degree or training requirement so you are required to submit a copy of your Transcript College transcript(s), required if qualified based on training. We accept unofficial transcripts, as long as they contain your name, the name of the school, the date and exam that was awarded, and lists of classes and credits earned. 3. Veteran's Documents If application using the veteran's preference or under a Veteran's hiring authority you must submit the following documents: DD214 shows the nature of service, SF-15 Form and VA letter showing final percentage, or certification of expected discharge or release from active service. PLEASE REVIEW THE BELOW LINK FOR OTHER SUPPORTING DOCUMENTS NEEDED FOR PROOF OF ELIGIBILITY: 205-4-2020.pdf?ver=2020-05-07-140551-783 If you claim Military Spouse Preference, you must submit documents with your application package. These documents must provide acceptable information to verify: you reside in the commuting area of your sponsor's permanent duty station (PDS); proof of marriage to the active duty sponsor, proof of military member's status as an active duty and any other documentation required by the vacancy notice to which you apply; and must meet all pre-employment criteria and be eligible for immediate uncompetitive appointment to a position in the competitive post. Documentation required: Marriage Certificate or License, Signed Self Certification Checklist, Veterans' Preference Documentation (e.g. DD-214, VA Letter, Statement of Service, if applicable), Transcripts (if applicable). Additional documentation required if previously held a federal position: SF-50s (e.g., LWOP, highest degree held, overseas appointments, etc.), SF-75 Information, and documentation of performance scores of records (dated within the last 12 months) Training must be accredited by an accrediting institution recognized by the U.S. Department of Education for it to be credited against qualifications. Therefore, it provides only attendance and/or degrees from schools accredited by accredited institutions recognized by the U.S. Department of Education. If you do not provide all the necessary information as set out in this Vacancy Notice, this may result in an ineligible credit rating or affect the overall credit rating. Help A career with the U.S. government gives employees a comprehensive benefits package. As a federal employee, you and your family will have access to a range of benefits that are designed to make your federal career very rewarding. Learn more about federal benefits. Review our benefits Eligibility for benefits depends on the type of position you have and whether your position is full-time, part-time or intermittent. Please contact the rental agency for more information on the specific benefits offered. Help To apply for this position, you must provide a complete Software Package as described in THE NECESSARY DOCUMENTS. Click 'Apply Online' to create an account or log in to your existing USAJOBS account. 1. Follow the requests to complete the assessment questionnaire and upload mandatory documents. 2. Please click on the Send my replies button to submit your application. 3. Applications must be received no later than the closing date for the notice in order to receive consideration. To review the status of an application through USAJOBS: 1. Log into your USAJOBS account. Click Application Status within your profile to extend your application 3. Locate the job message and click the more information link under the Status column for this position. You will be directed to the Application Manager. The Details tab appears by default. The Details tab shows comprehensive information about the selected Application Package assessment(s) and status, supporting documents and their status, correspondence sent to you by agency, and your application processing status. Resume: If multiple CVs are submitted by an applicant, only the last cv submitted will be reviewed for the qualifications and referred for selection if warranted. To preview the survey, go to Read more Once you have successfully completed the application process, you will receive a receipt notification. Your application package will be reviewed to ensure that you meet the basic eligibility and qualification requirements, and you will receive a notification. A review will be done of your online survey and the documentation you submitted to support your responses. A list of qualified candidates will be created and sent to the select official. All applicants who have been examined and/or referred will receive a letter of notice. The selected official can choose to conduct interviews, and once the selection is made, you will receive a notification of the decision. REGARDING INTERVIEWS: Interviews may be required for this position. Accommodation can be made to conduct telephone interviews to exclude resection for applicants. NOTE: Declining to be interviewed or failure to report for a scheduled interview will be considered a declideation for further consideration of employment against this vacancy. This announcement may be used to fill additional vacancies. All applicants must meet the qualification and eligibility criteria by means of the deno. Read more The federal hiring process is setup to be fair and transparent. Read the following guidance. Equality Policy The United States Government does not discriminate against employment on the basis of race, colour, religion, gender (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership of an employee organization, retaliation, parental status, military service or other non-merit factor. Equal Employment Opportunities (EEO) for Federal Employees & Job Seekers Read the more reasonable housing policy federal agencies must provide reasonable adjustments to applicants with disabilities where appropriate. Applicants who require reasonable accommodation for any part of the application process should follow the instructions in the Job Opportunity Notice. For any part of the remaining recruitment process, applicants should contact the hiring agency directly. The determination of requests for reasonable accommodation will be made on a case-by-case basis. A reasonable adjustment is any change in a job, the working environment, or how things are usually done that allow an individual with disabilities to apply for a job, perform tasks or have equal access to work benefits. Under the 1973 Rehabilitation Act, federal agencies must provide reasonable when: An applicant with a disability needs a equal opportunities to apply for a job. An employee with a disability needs accommodation to perform the essential tasks or to gain access to the workplace. An employee with a disability needs accommodation to have equal access to benefits, such as details, education, and office-sponsored events. You can request a reasonable accommodation at any time during the application or employment process or while at work. Requests are processed on a case-by-case basis. Learn more about the employment of disabilities and reasonable accommodation or how to contact an agency. Read more Legal and regulatory guidance This job originated www.usajobs.gov. For the full announcement and to apply, visit www.usajobs.gov/GetJob/ViewDetails/584005800. Only resumes submitted according to the instructions on the job notice listed www.usajobs.gov will be considered. Considered.

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